

WESTMINSTER HIGH SCHOOL

ASB APPLICATION

2017-2018



Our goal as an ASB is to unify our students and staff through activities that build school culture, increase school spirit, and create an environment that is accepting of students from all backgrounds.



WESTMINSTER HIGH SCHOOL ASSOCIATED STUDENT BODY

Dear ASB Member Applicants,

Thank you for your interest in WHS ASB! Being an ASB member is an important job that requires a lot of time, effort, dedication and responsibility. ASB members are enrolled in Principles of Leadership, "G" approved elective course. In addition, the class is very rewarding, gives you great memories and opportunities to have fun while allowing you to be involved in the school and the decisions that affect every student. ASB members serve for the entire school year, beginning in the preceding summer of that year.

Please read this packet carefully. Failure to comply with the rules and regulations will result in disqualification. Be mindful that you must meet the GPA and attendance requirements. If you have any questions, please see Mrs. Grieco in the Activities Office, T-01 or email at jgrieco@hbuhd.edu. Thank you for being a proactive LION, and Good Luck as you embark on this process.

Sincerely,

Julie Grieco
ASB Advisor

Elected Positions

- *Prime Minister/ ASB President
- *Chancellor/ ASB Vice President
- *Records/ Secretary
- *Exchequer/ Treasurer
- Senior Class President
- Senior Class Vice President
- Junior Class President
- Junior Class Vice President
- Sophomore Class President
- Sophomore Class Vice President

Appointed Positions

ASB Members (includes ministers of various entities, freshman representatives and other non-elected roles)

Note- ASB members will be assigned their specific title/role once they have been appointed to the WHS 2017-18 Associated Student Body.

***REQUIRES ONE-YEAR ASB EXPERIENCE**



APPLICATION TIMELINE

Wednesday, March 8th:

Application packets available for pick up in the Activities Office

Friday, March 10th:

Mandatory Informational Meeting for ALL POSITIONS (elected or appointed) during lunch in K-3

Friday, March 24th:

Applications for ALL POSITIONS (elected or appointed) due by 3:00pm in the Activities Office

Monday, March 27th - Thursday, March 30th:

Candidates **running for elected offices only** need to come into the Activities Office to take their picture for the Voter's Guide.

Thursday, March 30th:

All posters and campaign materials must be submitted on or before 3:00pm in the Activities Office so that they can be approved for the following week.

Tuesday, April 4th - Friday, April 7th:

Campaigning begins at 7:00am on Tuesday, April 4th and concludes on Friday, April 7th. ALL campaign materials need to be removed no later than 3:30pm on Friday, April 7th.

Friday, April 7th:

Election Day

Monday, April 10th:

Results will be posted @ 12:06pm (Lunch)

Monday, April 10th - Thursday, April 13th:

Interviews of non-elected candidates occur by appointment

Friday, April 14th:

Final list of WHS ASB members for 2017-18 school year will be posted by lunch.

Tuesday, May 2nd:

MANDATORY PARENT MEETING @ 6:00pm in the Student Cafeteria (failure to attend can result in the loss of your elected or appointed position).

QUALIFICATIONS

1. All members must be enrolled in the Leadership Class (4th period) for the entire school year, perform all duties of their position, assist other members with their duties and perform other duties as assigned.
2. All members must attend weekly summer meetings and ASB Camp (August 8th-11th) the summer before they take their position. Members will be penalized for missing more than 6 total meetings in the summer. ASB camp is mandatory for all ASB members.
3. The applicant must have a **minimum** 2.0 GPA and satisfactory citizenship in every class at each grading period. The candidate must maintain a **minimum** 2.0 GPA if elected to office. Failure to meet this requirement will result in PROBATION for the following quarter and then removal from office if the GPA is not raised to at least a 2.0, two weeks before that reporting period.
4. The applicant must have at least a 90% attendance rate in all classes, which will be verified by WHS Administration.
5. The applicant must have two detailed, confidential recommendation forms submitted by teachers.
6. The applicant may not hold two positions at the same time.
7. Advisor and/or Administration reserve the right to remove elected or appointed members from their positions if they fail to maintain the qualifications of their job.

CAMPAIGN REQUIREMENTS

1. You must follow the application timeline.
2. You will be responsible for removing all flyers and campaign materials after the election process is complete.
3. You may run only as an individual, no partners or teams.
4. Your flyer and or poster designs and slogans must be turned into the Activities Office for approval on or before 3pm on Thursday, March 30th. Posting unapproved flyers or posters on campus will result in a disqualification for the candidate.
5. All candidates must take a picture in the Activities Room between March 27th and March 30th in order to be listed in the Voter's Guide.
6. Campaigning begins Tuesday, April 4th at 7:00am, no sooner! You may put flyers up in teachers' rooms with their permission. (NO FOOD, STICKERS or any GIFTS are allowed on campus as part of your campaign. Failure to comply with this regulation will result in disqualification of the candidate.
7. All candidates must remain focused on their campaign only and may not use negative personal attacks against an opponent.



Westminster High School ASSOCIATED STUDENT BODY

Application for Elected & Appointed Positions

Must be RECEIVED in Activities Office by:
March 24th at 3:00 pm

Name:	Grade:	ID#
Address:	City:	ZIP:
Telephone:	Email:	

The following signatures are MANDATORY:

Accumulative GPA: _____

Registrar: _____

Have you been suspended: _____

Supervision: _____

How Many Truancies: _____

Attendance: _____

Indicate desired position:

Elected Position

ASB Member

Position: _____

Requirements to apply:

- Lion Pride
- Willingness to make a year long commitment to the leadership team
- strong leadership skills

- Available for events during/after school
- 2 teacher recommendations
- 90% attendance rate in all classes
- 2.0 GPA or higher

NOTE: In the event that you are not elected for a position, if you would like, your application can be reviewed for an appointed position. Please indicate below:

Yes, please consider me for an appointed position if I do not win the election: _____

No, I do not want to be considered for an appointed position if I lose the election: _____

NO LATE APPLICATIONS WILL BE ACCEPTED UNDER ANY CIRCUMSTANCES!!!

Extracurricular activities you have been involved with at WHS:

Athletics, ASB, Clubs, Academic Competitions, Performing Arts, etc. Please list any offices held and years involved.

Community Service you have completed while in middle school or high school:

I, _____, officially file this petition for the above-mentioned office for the 2017-2018 school year. I understand and agree to all of the Eligibility and Qualification guidelines. I understand I must obtain all necessary recommendations, qualifications, and agree to fulfill my duties set forth by the ASB Constitution. If I fail to do so at any time, there would be just grounds for my permanent removal from this position.

Applicant Signature _____ Date _____

Parent Signature _____ Date _____

Dear Parent/Guardian:

Your son/daughter is applying for a position on Westminster High School's Associated Student Body/ Student Government. If elected/appointed, he/she will be working hard to plan and to put on numerous student body activities throughout the upcoming year, which will require before and after school hours.

While it is an honor to be on ASB, your son/daughter will need to put in a tremendous amount of time. Due to the amount of time and costs associated with being a part of ASB, we require parental approval.

Upon signing this form, you are acknowledging that you have read this entire packet and that you understand the time commitment and costs that are necessary for your son/daughter to apply for a position on ASB. You must also attend a MANDATORY parent meeting on Tuesday, May 2nd at 6pm in the Student Cafeteria. The meeting is required to remain a member of WHS ASB.

Estimated Costs:

Leadership Camp Approx. \$300
(\$150 deposit due May 15th; Balance due June 1st)

Lion Spirit Apparel Approx. \$100
(Due by July 1st)

ASB Card (due at registration) \$40

ASB Banquet (due April 30th) Approx. \$30

***Fundraising will be available in lieu of a portion or all of these costs.**

Applicant Signature _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Parent Contact Information

Name _____ Relation: _____

Best contact telephone number: _____

Email address: _____

Westminster High School ASB Code of Conduct

Please initial each line; your initial indicates you have read and understand the expectations of a WHS ASB Member.

As a member of Westminster High School's ASB, I promise to:

1. Show dedication and responsibility

- I will attend ALL required ASB and team meetings/events.
- In the rare event I have to be absent, I will get prior approval from Mrs. Grieco.
- I will do my part in all ASB related activities.
- I will actively find answers to any ASB related questions.
- I will regularly keep in contact with the student body throughout the year.

2. Show respect

- I will deal with people and situations in a way that reflects positively on WHS.
- I will set a good example with my behavior—*in and out of school.*
(*A Leader all the time! This includes social media!!!*)
- I will actively stand up against any type of bullying on campus and social media.

3. Show enthusiasm

- I will display a positive and spirited attitude toward our school.
- I will help all students see what a great place Westminster High School is.

Westminster High School's ASB Academic Honesty Policy

ASB Members are expected to read, understand, and abide by Westminster High School's Academic Honesty policy. Committing acts of academic dishonesty, aiding others in acts of academic dishonesty, or failure to notify staff of any observations of acts of academic dishonesty will result in immediate review and may lead to removal from ASB.

Westminster High School's ASB Drug, Alcohol, and Tobacco Policy

Each selected member of Westminster High School's ASB understands that the following policy exists. Any inappropriate behavior—including but not exclusively limited to possession of drugs, drug paraphernalia, alcohol, or tobacco; or use of drugs, alcohol, or tobacco—that comes to the attention of the ASB Advisor or Assistant Principal will result in an immediate review of said behavior and *could* lead to removal from ASB.

As a Westminster High School ASB Member, I have read and understand the school rules and the consequences if I choose to violate them. I am aware that failure to adhere to these guidelines may result in my dismissal as an ASB Member.

Student Signature: _____

Date: _____



CONFIDENTIAL TEACHER RECOMMENDATION

Student's Name: _____ Grade: _____

Desired Position: _____

Teacher's Name: _____

The above student is petitioning to run for an ASB position for the 2017-2018 school year. Please carefully consider your recommendation for this applicant. **PLEASE BE AS HONEST AS POSSIBLE. THE APPLICANT ABSOLUTELY WILL NOT HAVE ACCESS TO YOUR RECOMMENDATION.**

Would you recommend this student for the leadership position indicated above?

No

Yes but with reservation*

Yes

This student could be best described as..... (circle all that apply)

Diligent

Self-motivated

Doesn't see things through

Creative

Organized

Sets a good example

Responsible

Ethical

Leader

Good Communicator

Spirited

Follower

Respectful

Trustworthy

Does just enough to get by

Team Player

Doesn't try

Hard-working

Dedicated

Honest

Kind

* Please elaborate below and or on the back of this sheet regarding any reservations you have in recommending this student:

Please return to Julie Grieco's mailbox by: March 24, 2017



CONFIDENTIAL TEACHER RECOMMENDATION

Student's Name: _____ Grade: _____

Desired Position: _____

Teacher's Name: _____

The above student is petitioning to run for an ASB position for the 2017-2018 school year. Please carefully consider your recommendation for this applicant. **PLEASE BE AS HONEST AS POSSIBLE. THE APPLICANT ABSOLUTELY WILL NOT HAVE ACCESS TO YOUR RECOMMENDATION.**

Would you recommend this student for the leadership position indicated above?

No

Yes but with reservation*

Yes

This student could be best described as..... (circle all that apply)

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Kind

* Please elaborate below and or on the back of this sheet regarding any reservations you have in recommending this student:

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