

## HIGH SCHOOL STUDENT WORK PERMIT AGREEMENT & VERIFICATION FORM

A **Work Permit** is a legal document required by the State of California that allows a person **under the age of 18** to hold a job. Minors must comply with **California compulsory school attendance laws** and meet academic requirements in order to obtain and maintain a work permit. The school reserves the right to **restrict, reduce, suspend, or revoke** a student's work permit if employment interferes with academic progress, attendance, or overall student success.

To obtain and maintain a work permit, students must:

- Maintain a **minimum 2.0 Grade Point Average (GPA)**
- Maintain **satisfactory school attendance**
- Remain in **good academic and behavioral standing**
- Follow all **school and state regulations regarding student employment**

Failure to meet these expectations may result in the **restriction or cancellation of the work permit**.

### Student & Parent Acknowledgment

By signing below, we acknowledge that we understand the requirements for maintaining a work permit and agree to comply with school and state regulations.

**Student Name:** \_\_\_\_\_ **Student ID #:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian Name:** \_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

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### School Verification (To Be Completed by School Staff ONLY)

<b>Current GPA:</b> _____ <input type="checkbox"/> Meets minimum <b>2.0 GPA requirement</b> <input type="checkbox"/> Does <b>not</b> meet GPA requirement	<b>Current Attendance Rate:</b> _____ % <input type="checkbox"/> Attendance is <b>satisfactory</b> <input type="checkbox"/> Attendance <b>needs improvement</b>
<b>Behavior / Discipline Status:</b> <input type="checkbox"/> Good standing <input type="checkbox"/> Concerns noted	

- Approved** – Student meets eligibility requirements for a work permit
- Conditionally Approved** – Student must improve the following:
- Not Approved** – Student does not meet eligibility requirements at this time

**Administrator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Created 3/26 CP**